

19<sup>th</sup> May 2018

Dear Parents/Carers of Year 11 Students,

## **Study Leave, Exams Protocol and GCSE Results Day**

### **GCSE Study Leave**

The actual GCSE exams commence on 15 May 2018 with the big English and Maths exams starting in the week commencing 4<sup>th</sup> June 2018. Please refer to your child's individual timetable for details. This year we will start study leave on the afternoon of 25 May 2018, which is the last day of this half term. Prior to this date, Year 11 students will follow their normal timetable.

After half-term they will only be expected in school for their actual exams. They will of course be welcome to come into school to revise and seek support from individual subject staff but they must sign in at Reception first.

Pre-booster sessions will take place before all exams and subject staff will inform students of these accordingly.

### **GCSE Protocol**

Throughout the exam period students must be in full, correct uniform and be fully equipped for all exams. The only permitted technology is a calculator if required. Phones/i-watches must not be taken in to exams. They may bring a drink (water/squash, nothing fizzy) in a clear, unlabelled bottle.

### **GCSE Results Day**

The GCSE results will be released to students on Thursday 23 August 2017. On this day students can collect their results from school between 10.00 - 12.00 only.

Please remind your son/daughter to collect their GCSE certificates after the second week of November 2018. They will be available for collection from the school Reception from that time.

### **GCSE Signing out day**

At the end of their individual exams, may we ask that students return their locker keys and any text books belonging to the school to the school office.

May I end by wishing all our students a positive time ahead and remind you not to hesitate to ask if your son or daughter needs any support with their revision or post 16 transition over the next few weeks.

Thanking you for your support over the time they have been with us.

Yours sincerely,

Nigel Hunt  
Headteacher